**Hanmi Nursing School
Nurse Aide Training PROGRAM**

**NA APPLICATION FOR ADMISSION**

**FIRST 2 PAGES OF THIS APPLICATION PACKAGE MUST BE FILLED OUT COMPLETELY AND TURNED IN DURING THE APPLICATION ACCEPTANCE PERIOD.**

PLEASE PRINT

NAME:

Last First Initial

ADDRESS:

Street Number City Zip Code

COUNTY:

PHONE NUMBER: ( )

ALTERNATE NUMBER: ( )

SOCIAL SECURITY NUMBER:

EDUCATION: 6 7 8 9 10 11 12 GED +1 +2

PLEASE LIST ALL PREVIOUS HEALTH SCIENCE RELATED TRAINING OR EXPERIENCE:

THE ABOVE INFORMATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: DATE:

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**Hanmi Nursing School
Nurse Aide Training PROGRAM**

**NA APPLICATION/CRIMINAL SCREENING**

Name:

Last First Middle

Address:

Number and Street Apt# City State Zip Code

Telephone:

SCREENING FOR CRIMINAL CONVICTION:

Have you ever been convicted by any court, of a crime other than a minor traffic violation?

Yes No

Signature of Applicant Date

If you answer “yes” to this question, you must supply the following information to the Department of Public Health, Nurse Assistant Certification Section.

1. Dates and nature of the incident(s)
2. Disposition of the case (provide court papers)
3. Current status
4. Letters from probation Officer (if applicable)
5. Letters of Recommendation (if applicable)

Mail to: Hanmi Nursing School

6214 Old Keene Mill Ct

Springfield, VA 22152

Telephone: (703) 303-4556 **E-mail Address:**

**Print legibly**

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Mail to: Nurse Assistant Certification Section

1615 Capitol Avenue, MS 3301

P.O. Box 942732

Sacramento, CA 94234-7320

Attention: Enforcement Consultant

Telephone: (916) 327-2445

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**Hanmi Nursing School
Nurse Aide Training PROGRAM**

**UNIFORM POLICY**

Student uniform for females may be either a white dress uniform or a white 2-piece pantsuit, which allows for freedom of body movement. Male students are to wear white slacks and white standard uniform top with solid white T-shirt. **No scrubs allowed**.

Uniform:

* Dress hemlines at or below the knee
* Pantsuits
* Solid white undershirts are not to be visible
* **Students are responsible for keeping uniform clean, neat and pressed at all times**
* Official school name tag visible, above the waist
Shoes:
* Professional, white polishable leather shoe (no colored accents except NurseMate

heart; shoelaces white and clean

Stockings

* Unpatterned, white socks

Hair

Nails

* Hair is to be neat and off the collar
* Neatly combed (gel or mousse), no wisps
* One hair accessory - must blend with student’s hair color
* No decorative cloth hair apparel
* Facial hair to be in compliance with facility
* Natural nails, **no acrylic or artificial nails**
* Clear/neutral nail polish, only
* Nail length no longer than 1/4 inch
Jewelry
* Wedding bands
* Visible piercings allowed are small stud style pierced earrings, one per ear, lower lobes and gender neutral
* Watch with a second hand
* Necklaces, including religious medals, etc., not to be visible
* No facial jewelry
Tattoos
* Visible tattoos should be covered, consult with your instructor

While providing patient care, the following items are necessary:

* Blood pressure cuff
* Stethoscope
* A small notebook
* A black inked pens
* Watch with a second hand
* Gait belt with a metal buckle

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**Hanmi Nursing School
Nurse Aide Training PROGRAM**

When a uniform is not required, the student must dress in a professional manner, i.e. no shorts,

jeans, low-cut blouses, bare midriffs, see-through clothing, or clothing with slogans on it, no sweat

pants, stirrups or leggings. **Nametags are MANDATORY**.

**CRIMINAL SCREENING POLICY**

Prior to entering the nursing assistant training or Certified Nursing Assistant class, each student will be required to complete an application that will screen for conviction of a crime other than a minor traffic infraction. Title 22 of the Code of Federal Regulations, Part 483.13 Section (c), Subsection (1) (ii), prohibits long term care facilities from employing individuals who have been convicted of abusing, neglecting or mistreating individuals. To extend similar protection to patients, Title 22, California Code of Regulations Part 71828 Section ©, prohibits a student from practicing clinical skills on patients if the student has been convicted of crimes which could present a danger to patients. If the student answers yes to a criminal conviction, that student shall be advised to contact the enforcement consultant at (916) 327-2445.

The revised application procedure requires any student shall not be admitted to class who has not shown proof that a fingerprint card has been sent to the Department of Public Health.

Any student that is found to have a criminal conviction and has not received a letter of approval form the enforcement consultant will be dropped from the training program. Falsification of the Nurse Assistant Certification application may result in adverse action pursuant to the Health and Safely Code, Section 1337.8.

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